



# COMSATS University Islamabad

Application Form For GP/CP Fund Advance  
(Submitted Via Diary / Mail System)

TO BE FILLED BY THE APPLICANT

Applicant's Name

S/o, D/o, W/o

Designation

Scale

SG -

OR

OG -

Department

Campus

GPF / CPF Pin Code

Date of Appointment at CUI (In scale)

### PURPOSE OF ADVANCE:

(Tick only one option)

- |   |  |
|---|--|
| 1 | For Treatment of Subscriber himself/herself OR himself/herself Dependents. |
| 2 | For Education of Children.   |
| 3 | For Marriage, Funeral OR Religious Ceremony OR Performance of Pilgrimage.  |
| 4 | Construction OR Purchase of House / Plot.                                  |

Amount of Advance:

RS.

Amount of Installment:

RS.

Number of Installments:

Tick the option for issuance of GP Fund Advance in the form of:

- |   |   |
|---|---|
| 1 | Cheque                                    |
| 2 | Direct Credited to My Bank Account No. :- |

Certified that no previous GP Fund Advance is outstanding.

Date:

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

## R E C O M M E N D A T I O N

Date:

\_\_\_\_\_

Head of Department / Director

Official Stamp

Date:

\_\_\_\_\_

Add.TR / DT / AT

Official Stamp

### Enclosed:

- Last Salary Slip
- Cover Letter of Accounts Department