

Description	Amount (Rs.)	
Railway, aeroplane fare (col. 10)		<p style="text-align: center;">Contents-Received</p> <p style="text-align: center;">Signature of Travelling Officer/Official</p> <p style="text-align: center;">Office.....</p> <p style="text-align: center;">Dated:</p>
Road distance (for claimed mileage allowance): Kilometre @ Rs.....(col. 11)		
..... Kilometre @ Rs.....(col. 12)		
..... Days for which daily allowance is Claimed @ Rs (Ord.) (col.13)		
..... Days for which daily allowance is Claimed @ Rs (Spl.) (col.14)		
Actual Expenses (Col. 16)		
GROSS TOTAL		
Less: Advance etc. if any		
NET CLAIM		
HEAD OF ACCOUNT CIIT T.A./D.A. Vehari CAMPUS Detailed Head T.A./D.A.		
Budget Provision under the above mentioned head: For the Year..... Rs..... Up to date Expenditure (including this bill) Rs..... Balance Rs.....		
Remarks:		
Passed for Rs:.....		
<i>Controlling Officer</i>		
Passed for Rs:(In words)		
Checked by:	Verified by:.....	Approved by:.....
Observation/requirements yet to be completed (if any):		